

Steering Committee Meeting Minutes for July 18, 2024

Fran opened the meeting at 5:31 PM with the Serenity prayer.

Jessica read the minutes from May. John motioned to accept the minutes as read, Alison 2nd. Motion passed.

Chair Report:

-The Steering Committee and Intergroup meetings that were scheduled for June 20, 2024 were both cancelled. The Steering Committee meeting was cancelled via email from the Chairperson Fran, on June 12th, Fran printed and read the email. Fran asked John, the Office Manager, to run the scheduled Intergroup meeting on the 20th but that was cancelled due to an emergency situation. There was a side meeting held to work out issues between some committee members.

-Fran provided a copy of the AA Guidelines re: Central or Intergroup Offices from GSO, *excerpt: AA Guidelines* re: Finance pp. 1,2 from GSO and FAQs - AA Service Manual p. 6. Those were read through as a group. Fran read through minutes on the website all the way back to 2017. The August 18, 2022 meeting minutes were read and are quoted as follows:

Regarding doing a Intergroup and District inventory and possible revisiting Intergroup and District responsibilities - David reached out to Gabriel (Chair of Area 58) and Amber (Delegate for Oregon) about Intergroup joining forces with District. Gabriel responded via email with "Thank you for reaching out and asking this question. This one gets tricky since Intergroups are recognized within the service structure, but are not part of the Service structure. Our literature states, "Traditionally, general service committees and intergroups/central offices have performed different functions. Central offices provide local services; general service committees (District 7) maintain the link between the AA groups and the AA General Service Board by means of the Conference. So these two separate but vital service structures coexist in many areas in mutual cooperation and harmony." You cannot combine both entities. Although we cannot make this suggestion a rule - it would make business very murky as you cannot serve two masters within the same meeting in my opinion." Amber has not responded.

Discussion for Intergroup and District maintaining the website together:

- It was decided that this was the best decision years ago, has been working.
- Some people thought the decision should be brought to the groups.

Discussion for Intergroup maintaining the website:

- Money flowing between Intergroup and District blurs the lines between the two entities.
- It is a clerical issue that the Steering Committee has the authority as trusted servants to vote on.

Alison suggested to have information posted on the website about what Intergroup and District are, and to provide a link to the District website. The Web servant can format that.

Discussion about payment for website history. It was found that in 2024 Intergroup paid for the website, 2023 no expense was found, possibly from a personal account which is not acceptable, couldn't find more information in any minutes.

Stephanie made a motion to have Intergroup maintain the website and have a link to District 7 website once it is made. John 2nd. One opposed, one abstains. Dissenting opinion stated that this should be a group decision since the groups pay for the website. Discussion about it being a clerical issue vs financial. After a re-vote it was voted with a 2/3 majority to pass the motion.

Stephanie motioned to list the contact information for the DCM. Alison suggested to add a description of what District is and add a link to District website when that becomes available. Stephanie motioned to have a discussion about what exactly to post on the District tab once the website is available. John 2nd. Passed.

Alvin was allowed to give his opinion.

-Intergroup Committee openings are as follows:

Vice-Chairperson-open since Dec 2023

Member-at-Large (position created in March 2024)

Female Jail Scheduler (non-committee volunteer) Vacancy has been announced since February.

Job descriptions for Webservant, Newsletter, Member-at-Large, Vice Chairperson, and Treasurer were presented from the Ad Hoc Committee. The suggested addition to the job descriptions were term limitations for each position, copies of the job description with suggested additions were provided.

-Webservant- Fran motioned to approve Web Servant term limitations, Stephanie 2nd, passed.

-Newsletter- Fran motioned to approve term limitations addition, Alison 2nd, passed.

-Member-at-Large- There was a suggested deletion of item 2 as item 1 covers the responsibilities. Fran motioned to approve the term limitations, Stephanie 2nd, passed.

-Vice-Chairperson- Fran motioned to approve suggested addition of term limitations and a suggested delete of item 3 and create a new position of a District Liaison. John 2nd, passed.

-Treasurer- discussion about suggested addition of term limits as well as suggested additions to the description to clarify responsibilities so things aren't assumed. Alison suggested to add that filing a 501-C annually with the tax return be added to item 5. She also suggested to add a clause about it being advisable to have a personal computer to use to be clear that it doesn't have to be done at the Central Office. That was tabled.

Chairperson job description still being worked on.

Treasurer Report:

-Alison is rearranging the line items on the financial report to include "Regular income and expenses" and also "Other Income and expenses". She ran a profit and loss month by month for an entire year and suggested to put forth a budget, and possibly increase the prudent reserve. Fran suggested holding a separate Finance meeting in August. It was decided to hold that on August 8th at 5:30 PM.

Meeting was closed at 7:00.

Yours in Service,
Jessica G.

Secretary