

## Intergroup Minutes March 21, 2024

Fran opened the meeting at 7:08 PM with the Serenity Prayer.

Sheri S. read February minutes, Stephanie motioned to accept minutes as read, David 2<sup>nd</sup>, passed.

Treasurer Report: David reported income of \$2047.40 and after expenses a total net income YTD of \$974.62. Total balance YTD \$3,166.05 plus prudent reserve to \$2,000. Line item still pending. Discussion that the numbers might be off on Jan-Feb (less \$340) needs to be reviewed and reconciled by next month's meeting. Also discussed the free 2011 version of QB may be too outdated and options for software or spreadsheets will be explored. Stephanie motioned to accept Treasurer Report, Sheri 2<sup>nd</sup>, passed.

Office Manager Report: John reported there is still an open position for Volunteer Coordinator. Discussion of cost vs benefit of answering service. The average cost for service if \$100 a month based on usage. Possible solutions would be member/volunteer time slots (2 or 4 hours) or limiting answering service to times most needed. Joey mentioned there may be zoom only members that would be willing to help.

Events Report: For the Spring Fling sold out! The workshop at the Hi-Lo in February went well. Tom Pierce Park is now reserved for the July 4<sup>th</sup> event. Spaghetti feed in Cave Junction on April 6 changed the time to 5p-8p. The Ice Cream social is April 20<sup>th</sup> at Central Office.

Jail Report: Meetings were cancelled for February 17 and March 2 due to staffing issues. Open position for female scheduler that is willing to commit to a 2-year term.

Literature Report: Sales and requests have been steady. Joey receive a random shipment of pamphlets dating back from 2022. Still stocking up for the Round-up.

Newsletter/Publisher Report: Stephanie showed the current sample newsletter and discussed how to be more cost-effective printing and ways to distribute to the meetings. Still a work in progress as to format styles and she is working on making it into a booklet. Also wants to incorporate the Intergroup minutes in the newsletter. Updated her email contact to [sscapone0428@protonmail.com](mailto:sscapone0428@protonmail.com) (there was a typo previously) and wants to make sure she gets everyone's email so they can get copies for April prior to meeting. Alvin sent a link w/email for all to update.

Web Servant Report: Alvin reported there were event flyers posted, couple meeting updates and he is tracking the visits to the website. Created a link and password for the newsletter. Sheri mentioned an issue with meeting changes via the link and Alvin will investigate it. The intergroup tab was reviewed for accuracy regarding rotation of service dates noting that several positions and term lengths need to be filled or updated. There is a spreadsheet with all that info that will be reviewed and updated on the website.

Special Appointment: David Vincent had taken over for Elizabeth as Treasurer in 2023 but would be willing to relinquish his role. Alison Salisbury was in attendance and was appointed to the position and will be filling the term until 2025.

Group Reports: Several group representatives gave reports.

Fran motioned to close the meeting at 8:02 PM, Sheri 2<sup>nd</sup>. Meeting closed with Serenity Prayer.

Secretary,

Jessica Graham & Sheri Schnitzer