

JOSEPHINE COUNTY INTERGROUP
Business Meeting Minutes
July 20, 2017

Opening

Les S. opened the meeting with the Serenity Prayer at 7:08 p.m.

Present

John F., Mike T., Sherry S., Jen F., Kathy T., Boyd P., Les S., Elizabeth H., and Dave M.

Approval of Minutes

Mike T. read June meeting minutes. Motion made to accept as read made by Kathy T., seconded by Jen F., and passed unanimously.

Newsletter Report:

Kathy T. reported:

- New newsletters have been printed. Winslow is back in action; will be helping to get newsletters out to meetings.
- As always, input is helpful. All input has been from women so guys need to step up to the plate. Feel free to share your experience, strength and hope.
- The next newsletter meeting will be on August 20th.
- August 25th will be the absolute deadline for newsletter submissions.

Jen F. gave Webservant Report:

- Current visitor count is just over 12,500, which is about 1100 hits for the month.
- “What’s New?” is a new tab on the website homepage, which highlights Central Office, Newsletter, District 7, and events.
- Intergroup page has a section for new literature.
- Email monitoring
 - A few replies to volunteer at Central Office which were forwarded to John.
 - A request for help from Gold Beach.
 - Some “how to improve” marketing things.
 - Notification of delayed billing from 1&1 (website host). Haven’t billed us since March.
- Jen wanted to know if she could put a new meeting for Veterans in the meeting schedule. John F. wanted to talk to them before adding them to the schedule because of concerns over it being “established”. Since the meeting hasn’t been in existence for three months, it was felt that a flyer posted on the website would be more appropriate.

Literature Report:

Sherry S. reported that from June 15th through July 17th literature sales totaled 171 pieces for a total of \$480.50. Grapevine books we are going to carry have been ordered and are supposedly on their way.

Treasurer's Report: Elizabeth H. said income for the month was \$1244.17. Donations were \$730.17, the 50/50 raffle at the picnic netted \$176.00, and literature sales came to \$338.60. Motion to accept by Kathy, seconded by Jen. Passed unanimously.

District Seven Report: Boyd said he missed the last meeting so he had nothing to report. Les said District Seven will be hosting an assembly probably around November 2018. Next business meeting will be at Methodist Church in Cave Junction August 3rd at 6:30 p.m.

Office Manager's Report:

John F. gave the Information and Referral Log figures as:

Requests for Help	4
Information	6
Literature Orders	10
Requests for Speakers	0
Referrals to other agencies	1
Drop-Ins	14
Meeting Lists	7
Out of area visitors	1

- From June 11th to July 10th the answering service shows 30 calls handled.
- The July 4th picnic was a success and our speaker Reilly did a wonderful job. John sent a letter of appreciation.
- All proceeds from the picnic were given to Central Office.
- Office has three volunteer positions open, one on Thursdays 10:00-1:00, and the others on Fridays, 10:00-1:00 and 1:00-4:00.
- The new meeting schedules are ready and will be available at the office Friday.

Meeting Reports:

- *Applegate/Williams Group* – Mike T. reported that attendance is down because of summer weather.
- *Experience, Strength and Hope* – Kathy T. said they have some service positions open.
- *Happy Hour* – Jen F. said Happy Hour is doing fine.
- *Women Stronger Together* – Jen F. reported that meeting is doing fine. They are still looking for a literature person.
- *Looking Forward Group* – Boyd reported that group is doing fine.
- *Easy Does It* – Les S. said group is doing really well and that they now have six meetings a week. He also mentioned that starting in September the Hi-Lo will have a movie night.

Old Business

- In the matter of leaving messages when trying to find somebody to field a 12-step call, it was decided that is a violation of a person's anonymity since you don't know who else would be able to hear the message.
- In the matter of starting a pool of names for alternate Central Office volunteers, John said he had a list of names in the back of the procedure manual.

New Business

- Need to find a way to find more volunteers for Central Office. Suggestions included a more prominent announcement on the webpage, more detailed job description, and announcements in the newsletter.
- Putting together a meeting contact list, so we can mail announcements and newsletters to the group.
- Discussion was brought up about continuing the Fellowship Appreciation Day Picnic because of cost. It was decided that it needs to continue, but we need to find ways to recoup the cost. Discussion to be continued next month.
- Decided to hold The Spring Fling again next year but we need to manage costs better.

Adjournment

Mike made a motion to end the meeting, Jen seconded. Meeting was adjourned with the Responsibility Statement at 8:19 p.m.