

JOSEPHINE COUNTY INTERGROUP

Business Meeting Minutes

December 21, 2017

Opening: Les S. opened the meeting with the Serenity Prayer at 7:05p.m.

Present : Les S., Steve P., Sherry S., Jen F., John F.

Approval of Minutes: Jen F. read November meeting minutes. Motion made to accept as read passed unanimously.

Treasurer's Report: Les read the treasurer's report for Elizabeth H. It was noted "There was no income this month because I had not done a deposit since November 14. I did one this Tuesday, but that was the 19th so it was outside the monthly time period." Motion made to accept and passed unanimously.

Literature Report: Sherry gave the literature report for the last 2 months. Total literature pieces sold is 104 for a total of \$632.90. Inventory is current after entering the various handwritten receipts. "The new computer is wonderful!"

Webservant Report: Jen F. reported

- Current visitor count is 17800. Approximately 1,500 views since last month.
- Noted temporary meeting changes – Monarch Women's meeting canceled for Christmas and New Years.
- Most of the events and activities added are from flyers received at Central Office or Hi-Lo. The 2 women's retreats were direct requests through email. Mike Millette's service was also added.
- Separated AA events and Activities as two tabs as requested. Concern that our viewers will have trouble where to look for them.
 - Discussion about this new structure. John reiterated the reason for the change was to clearly define where the struggling alcoholic could find an AA meeting event. Steve had input that someone was looking for New Year's event and couldn't find it. He also pointed out that the "non-meeting" events often lead people to meetings, using Monday night Bowling as an example. Jen had done some research into other AA websites in Oregon. None of the other sites separate the meeting from non-meeting events.
 - Jen will put more notes and cross references on the 2 pages and we can revisit next business meeting.

Office Manager's Report: John F. gave the Information and Referral Log figures as:

Requests for Help	2
Information	8
Literature Orders	10
Requests for Speakers	0
Referrals to other agencies	0
Drop-Ins	24
Meeting Lists	7
Out of area visitors	0

- From November 10 to December 10 the answering service shows 38 calls handled.

- Procured new office equipment. Acer monitor, Dell Tower i5, Windows 10 and HP JetPro duplex printer to replace old equipment.
- Thanks Jen & Elizabeth for providing the needed programs and time for installations. Inventory is updated so we could commence office activities.
- Office has one volunteer positions open; Tuesday 1:00 – 4:00
- The new meeting guides are being circulated. Thanks to Bruce D for his efforts.
- We are approved for and currently coordination Marathon meeting at the Hi-Lo club for both Christmas and New Years. Kathie S will oversee the proceedings.
- Submitted a letter to General Service describing our operation for the conference assembly

District 7: Steve P acting as District 7 liaison and filling in for Boyd.

- CPC position is open. Public Information chair is Joey S and Treatment chair is Greg.
- Treatment looking for help with establishing “panel” to go to treatment facilities.
- With the recent county funding increases AA & NA will be allowed to take meetings to the jails. There is no definite date yet but we want to be ready when they say “GO”, so will need to go thru application process which includes background checks. Ideally we would like to have 8 approved representatives.
- District 7 has been nominated to host the November assembly. We are forming assembly committees, with the first meeting to be on Jan 6 at 4pm at Crystal’s house. (We will add to newsletter and website)

Newsletter Report: Kathy was locked outside & we didn’t get the message til too late ☹ Jen reported

- Next publication is targeted for January 1.
- One feature will be the Intergroup “job descriptions” in preparation for upcoming February elections.
- The group also asked that Mike M.’s service be included.
- It’s early but we have a spot for preliminary Spring Fling announcement.

Meeting Reports: Not covered

Old Business: Jen reported a new version of the literature form is “on the desktop” where all pamphlets currently less than \$.25 and \$.50 have been raised/rounded up to \$.25 and \$.50 respectively. There is a question about raising the price for chips (Jen will check with Elizabeth). Target new prices in effect January 1. We will need to relabel the shelves and update the inventory.

New Business:

- We are losing access to room 210 sometime in January. Meetings will be moved to room 107. John will ask about sub-letting 210 from ADAPT.
- John asked for recommendations for the old office equipment. The group discussed and submitted that it be donated to ASPIRE after clearing the hard drives.

Adjournment: Meeting was adjourned with the Responsibility Statement at 8:10 p.m.